

**Randolph Township Schools
Office of the Superintendent
Randolph, New Jersey**

**POLICY COMMITTEE MEETING AGENDA
February 14, 2013, 10:00 am, Central Office Conference Room #1**

1. Board Standing Rules (attached)
2. Strauss Esmay – Alert No.198 (attached)
 - a. Bylaw 132 - Executive Authority
 - b. Policy 2415 - No Child Left Behind Programs
 - c. Policy 2431 - Athletic Competition
 - d. R2431.1 – Emergency Procedures for Athletic Practices and Competitions
 - e. R2431.2 – Medical Examination to Determine Fitness for Participation in Athletics
 - f. Policy 3281 – Inappropriate Staff Conduct (Teaching Staff Members)
 - g. Policy 4281 – Inappropriate Staff Conduct (Support Staff Members)
 - h. Policy 6163 – Advertising on School Property
3. Policy 9270 – Home Schooling and Equivalent Education Outside the Schools (attached)
4. Discussion
 - a. Policy 7510 – Use of School Facilities
 - i. Fee schedule recommendation
 - ii. Online reservation system

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**POLICY COMMITTEE MEETING AGENDA
March 12, 2013, 10:00 am, Central Office Conference Room #1**

A - Second Reading (3/27/13):

1. BOE Standing Rules (district policy attached)

Board interviews of final candidates for **Superintendent, Assistant Superintendent, Business Administrator, Principals, Directors, Vice Principals and Supervisors** shall be conducted by ~~the personnel committee, or in the absence of such a committee, a substitute group of board members appointed by the president and shall take place at least one (1) week before the meeting at which the appointment would be made~~ **the full board**. All Board members will be provided background information on the candidate ~~one (1) week in advance of the appointment. Final candidates for superintendent, assistant superintendent and central office staff will be interviewed by the full board no less than one (1) week before the meeting at which the appointment would be made.~~ Board members will be provided background information on the candidate(s) prior to the interview.

**Changes include Business Administrator and supervisors.*

2. Policy 0164: Conduct of Board Meetings (district policy attached)

3. Policy 9270: Homeschooling and Equivalent Education Outside the schools
(district policy attached)

B - First Reading (3/27/13):

- **Bylaw 132** - Executive Authority (district policy attached)
- **Policy 2415** - No Child Left Behind Programs (district policy attached)
- **Policy 2431** - Athletic Competition (district policy attached)
- **Policy 3281** – Inappropriate Staff Conduct (Teaching Staff Members)
(district policy attached)
- **Policy 4281** – Inappropriate Staff Conduct (Support Staff Members) (district policy attached)

Regulations: (no BOE approval needed but new Strauss Esmay revisions were approved by the committee)

- **R2431.1** – Emergency Procedures for Athletic Practices and Competitions
(district policy attached)

- **R2431.2** – Medical Examination to Determine Fitness for Participation in Athletics (district policy attached)

C - Discussion

1 - Strauss Esmay Alert 198:

- Policy 2468: Independent Educational Evaluations (New)
- Policy 3230: Outside Activities (district policy attached)
- Policy 6113: E-rate (New)
- Policy 6480: Purchase of Food Supplies (district policy attached)
- Policy 8505: School Nutrition (district policy attached)

2 - Additional:

- Policy 5300: Use of Defibrillator(s) (district policy attached)
- Invitation to Township Officials for April meeting - Concussion Policy
- Invitation to Mr. Spencer for May with updates on online reservation system and Policy 6163 (New): Advertising on School Property

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**POLICY COMMITTEE MEETING AGENDA
May 9, 2013, 10:00 am, Central Office Conference Room #1**

1. Review policy motion(s) (attached)

R 2464 – Gifted and Talented
2. Discussion:
 - a. Policy 2431.4 - Prevention & Treatment of Sports-Related Concussions & Head Injuries (attached)
 - i. Regulation 2431.4 (attached as reference only)
 - b. Strauss Esmay Policy Guide 6163 – Advertising on School Property (see S/E Alert No. 198/policy attached)
 - c. Policy 7510 – Use of School Facilities (attached)
 - i. New online system
 - ii. Priority of use
 - d. Financial sponsorship of students who represent the district at athletic or academic competitions.
3. Other:
 - a. Review policies / regulations in Strauss Esmay – Alert No.198 not covered in prior committee meetings.
 - i. 2468 – Independent Educational Evaluation (New) (attached)
 - ii. 3230 & R3230 - Outside Activities – Policy & Regulation (attached)
 - iii. R3281 – Inappropriate Staff Conduct (attached)
 - iv. 4230 & R4230 - Outside Activities – Policy & Regulation (attached)
 - v. R4281 – Inappropriate Staff Conduct (attached)
 - vi. 6480 – Purchase of Food Supplies (M) (attached)
 - vii. 8505 – School Nutrition – Policy (M) (attached)

Addendum:

- b. Policies pulled at 4/16/13 Board meeting:*
 - i. 3281 – Inappropriate Staff Conduct (Teaching Staff)*
 - ii. 4281 – Inappropriate Staff Conduct (Support Staff)*

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**POLICY COMMITTEE MEETING AGENDA
August 13, 2013, 8:30 a.m., Central Office Conference Room #1**

1. Discussion:

- a. Concussion update:
 - i. Pre-assessment / impact program to be mandated; (policy or regulation or both?)
 - ii. RAC notified; safety of athletes top concern
 - iii. Regulation R2431.4 – Prevention & Treatment of Sports-Related Concussions & Head Injuries *(attached)*. Regulation to include mandating pre-screening prior to participating
 - 1. Parents may opt out
 - 2. Policy & regulation to be updated (by Marc?)
 - iv. Policy 2431.4 – Prevention & Treatment of Sports-Related Concussions & Head Injuries *(attached)*
- b. Policy 7510 – Use of School Facilities
 - i. on-line reservation system update (Jessie & MaryBeth)
- c. Policy / Regulation 3232 - Tutoring Services *(attached)*
Note: Strauss Esmay deleting all references to athletic programs and/or private coaches in R3232 – not covered under any other policy (should the references be left in or out)
- d. Attendance / Tardiness (Policies / Regulations) *(attached)*
 - i. 5200 – Attendance – Tardiness – Grades K-8
 - ii. R5200 – Attendance (M)
 - iii. 5200.1 – Attendance – Tardiness – High School
 - iv. 5230 – Late Arrival and Early Dismissal
 - v. R5230 – Late Arrival and Early Dismissal
 - vi. 5240 – Tardiness
 - vii. R5240 - Tardiness

2. Discussion (cont'd) Other:

- a. Review policies / regulations - Strauss Esmay – see Alert No.198 not covered in prior committee meetings.

- i. 2468 – Independent Educational Evaluation (New) (attached)
 - ii. 3230 & R3230 - Outside Activities – Policy & Regulation (attached)
 - iii. R3281 – Inappropriate Staff Conduct (attached)
 - iv. 4230 & R4230 - Outside Activities – Policy & Regulation (attached)
 - v. R4281 – Inappropriate Staff Conduct (attached)
 - vi. 6480 – Purchase of Food Supplies (M) (attached)
 - vii. 8505 – School Nutrition – Policy (M) (attached)
- b. Strauss Esmay Alert No. 199 – issued June '13 (attached)
- c. List of Policies Requiring Annual Attention / Annual Training (attached)

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**POLICY COMMITTEE MEETING AGENDA
September 12, 2013, 10:30 a.m., Central Office Conference Room #1**

1. Strauss Esmay (Alert 199 - June 2013)

- a. P3232/R3232 - Tutoring Services (attached)
- b. P5117/R5117 - Interdistrict Public School Choice (see S/E Alert 199)
- c. P5120 - Assignment of Pupils (M) (attached)
- d. P5300/R5300 - Automated External Defibrillators (AED) (M) (*regulation new*) ..[S/E policy / regulation guide & unedited district policy attached]
- e. P5533 - Pupil Smoking (attached)
- f. P7434- Smoking in School Building and on School Grounds (M) (attached)
- g. P7522 - School District Provided Technology to Staff Members & (attached)
- h. P7523 - School District Provided Technology to Students (attached)

2. TEACHNJ: / (S/E Alert 2000 - Aug 2013)

- a. P3144.12 Certification of Tenure Charges - Inefficiency (M) (New) (attached)
- b. P3144.3 Suspension Upon Certification of Tenure Charge (New) (attached)
- c. P3372 Teaching Staff Member Tenure Acquisition (New) (attached)
- d. P3373 Tenure Upon Transfer or Promotion (New) (attached)
- e. P4124 Employment Contract (New) (attached)

3. HIB: (S/E Alert 2000 - Aug 2013)

- a. P5512 HIB (M) (Revised) (attached)
- b. R5512 HIB Investigation Procedure (M) (Revised) (attached)

4. Update

- a. Did K-8 Principals have the opportunity to review the attendance policies & regulation?

- b. Is the RHS student handbook revision complete?
- c. List of policies requiring annual attention/training - shared with all staff members?

5. Policies/Regulation Motions: Second Reading - September 17 (attached)

- a. 0000.02 - Revised Bylaw & Policy (M)
- b. P2468 Independent Educational Evaluation
- c. P3230 Outside Activities - Staff
- d. P4230 Outside Activities - Support Staff
- e. P6480 Purchase of Food Supplies (M)
- f. P8505 School Nutrition (M)